

FAIR BOARD MEETING
September 4, 2025
Meeting Room 2, 7:30 a.m.

Webber	Crofoot	Voorhees	Speer	Moulton
Present	Present	Called in after	Present	Present
		Meeting began		

Others Present:

Corey Buller - Fair Manager/Division Manager, Lane Events Center
Becky Kirsch - Office Assistant, Lane Events Center
Jeff True - Sales Associate, Lane Events Center
Vicki Van Patten - Events Coordinator, Lane Events Center
Alyssa Loban - Events Coordinator, Lane Events Center
Erik Elfstrom - Operations Supervisor, Lane Events Center
Dan Hurley - Director, Lane County Public Works
Elizabeth Gangwer - Program Coordinator, OSU Extension Office

1. ITEMS FROM THE COMMUNITY - INTRODUCTION OF GUESTS

None.

2. ANNOUNCEMENTS

Corey talked about the contracting and soliciting we did earlier this year. We only received one response for the Carnival RFP. That is one that we were concerned about due to the routing, etc. Moving forward we will be working with Funtastic again and will be doing another 3-year contract with them. Things have been going well with them, but we will be adding some requirements such as additional rides, seating areas and recycling efforts. We received a single complete response from the alcoholic beverage provider RFP so moving forward we will be contracting with Oregon Beverage Services again.

3. APPROVAL OF MINUTES: August 7, 2025 – ACTION ITEM

MOTION: Wendee Crofoot		COMMENTS: Wendee Crofoot motioned to approve the August 7, 2025, minutes as written. René Speer seconds. No discussion. All in favor.
SECOND: René Speer		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Not present	
Bruce Webber	Yes	

4. FAIR REVIEW - INITIAL REVENUES/EXPENSES

Corey was hopeful of having numbers available but during the process of adding numbers found some miscoding. He also found out that we have only received half of our invoices. As soon as numbers are finalized, he will email it to everyone and have available information at the next meeting. In general, the Carnival and admissions are up a little bit. Parking numbers are also up but that is due to the fees going up. For expenses, we have received our bill from EPD and it came in right at budget, which is what they said they were going to do. CMS was slightly over but that is because we added some additional people to extra locations. Corey said he will have the remaining numbers available at the next meeting.

5. DEBRIEF UPDATES

Corey said there have been some debriefing meetings and that we will continue to do so through Fall. We have had conversations with some of our partners as well. There was positive feedback and lots of compliments regarding safety, security, cleanliness and problem solving of staff. Some areas that we will be looking at to

improve is speeding up the entry process while maintaining the security protocols, layout adjustments, vendor areas and bringing more vendors in. We would also like to continue looking at shade and seating areas. More seating was added this year, and we were still full. Additionally, we would like to work on the flow of patrons to the livestock and horse show area by adding more signage.

6. POLICY DISCUSSION

Corey explained that every 1-3 years, we have various policies, contracts and agreements reviewed by Legal Counsel. We will be having them review some of our contracts and gate signage soon to clean up some of the old language to make the expectations clearer.

7. HORSE PROGRAM

The application for a new Coordinator has been prepared, and we will be sending that out to those that have shown interest and onto social media. The application process will open on September 9 and remain open for a month. Interviews will be scheduled for late October. Corey also mentioned that we are still considering the proposal from Jason Mattox to have the Bull Riding Challenge of the Champions Tour on opening day of Fair. They will be here in October doing a show in the Livestock Building. Some staff will be going to the show to get a sense of attendance and crowd interest to see if it is something that we will still want to do.

8. PROJECT UPDATE

The Wheeler HVAC project has started. We are still looking at some delays with equipment that are not arriving until January or February. The bridge and roadway project is starting to move. We are working with Engineering Construction Services over at Public Works. They are helping to do some initial scoping work and will get some early cost estimates in the next month or so to see if we can move forward with the project.

9. MASTER PLAN

Corey said we were able to present the Community Engagement report to the Board of County Commissioners last week. The format and results were received well, which contained input from clients, stakeholders, public and neighbors. The key themes were to support the guiding principles and strategic priorities to help in creating a road map for future projects or programming decisions that would be looked at through that lens. It also reaffirms that we would be staying at our current site and planning for the future here. We're working on some next steps by developing a road map and feasibility analysis of potential projects, funding options, work that is easier to get done sooner such as green space for some accessibility work. The City of Eugene's stormwater bill has gone up and anything we can do to mitigate some of that will show immediate returns on our monthly bill.

10. OTHER

- a) Elizabeth Gangwer with the OSU Extension office gave an update. She said 25 kids attended the Oregon state fair this year. Volunteer enrollment applications are coming up. Youth re-enrollment is October 1.
- b) The Oregon Fairs Association conference is October 16-18, where several staff will be attending. There will be some round table discussions for managers that Corey will participate in. It will be interesting to hear what the topics are, and what the general state of other Fairs is like.

MOTION TO ADJOURN: Motion to adjourn.

MOTION: Bruce Webber		COMMENTS: Bruce Webber motions to adjourn the meeting at 7:59 a.m. René Speer seconds. No discussion. All in favor.
SECOND: René Speer		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes - Called in	
Bruce Webber	Yes	

Meeting adjourned.

X _____
Bruce Webber, President

THE MINUTES ARE A DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.