

FAIR BOARD MEETING
June 4, 2020,
Lane Events Center, Meeting room 1, 7:30 a.m.

Thwing	Speer	Moulton	Voorhees	Cunningham
Present	Present	Present	Present	Present
				Virtual

Others Present:

Corey Buller – Fair Manager, Lane Events Center Division Manager
 Rachel Bivens – Marketing Manager/Assistant Fair Manager, Lane Events Center
 Lane County Commissioner – Pat Farr
 Dan Hurley – Public Works Director

1. ITEMS FROM THE COMMUNITY:

None.

2. ANNOUNCEMENTS:

None.

3. APPROVAL OF MINUTES: February 6, 2020

MOTION: Randy Thwing		COMMENTS: Randy Thwing moved to approve the February 6, 2020 minutes as written. Debra Moulton seconds. Randy Thwing requested one correction on a misspelled word. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Randy Thwing	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	

4. 2020 FAIR:

Discussion surrounding the ramifications of the cancelled 2020 Fair. Revenues and Expenses have both been removed from the FY20-21 budget however some items will be left in both categories due to work that had already been completed for the Fair this year. Staff has been contacting all related parties and already done some work towards 2021 with some of those parties' interest in being part of the 2021 Fair.

ACTION/DIRECTION:

None.

5. 4-H/FFA:

Staff provided an update on the fact that Lane County Livestock Association will be organizing and operating a sale for those animals that were purchased by youth and intended for the 4-H/FFA auction usually occurring during Fair. Breed class and small animals are working on other options for virtual shows. Staff is working with both organizations on potential events to be held on the property this fall.

ACTIONS/DIRECTION:

None.

6. FAIR CONTRACTS:

Discussion surrounding contracts with multiple sponsors and partners of the Fair. Staff requests approval to amend these contracts to include an additional year to fulfill the three-year term as 2020 Fair will not occur.

MOTION: Randy Thwing		COMMENTS: Randy Thwing moved to amend existing contracts to extend their terms for one additional year as a result of the 2020 Fair cancellation. René Speer seconds. No discussion. All in favor.
SECOND: René Speer		
VOTE		
Name	Vote	
Randy Thwing	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	

7. **LANE EVENTS CENTER UPDATE:**

Discussion regarding the impacts of closures due to COVID-19 to the Lane Events Center as a whole. Discussion surrounding procedure and policy development as we move toward re-opening. Staff provided an update on projects that had already begun prior to the shut down and continue on at this time. Additional discussion surrounding the St. Vincent de Paul respite shelters that have been on-going on the property. These close June 5th.

ACTION/DIRECTION:

Staff will continue to keep the Fair Board up to date on items impacting the facility.

8. **MASTER PLAN UPDATE:**

Staff reported that a draft of the RFP to secure a consultant to produce this report is currently under review. The consultant will discuss and develop a procedure to engage the public and related parties. The shutdown has delayed this process a bit but the intention is to release the RFP soon. Clarification on the fact that this will be a national search. Discussion surrounding the difference between a Master Plan and the recently completed Market Demand Analysis. Staff advised that should any of the board members like to be on the evaluation panel for the RFP, they are welcome.

ACTION/DIRECTION:

Staff will keep the Board informed as the process moves forward. Staff will reach out to staff when the RFP evaluation is set to begin.

9. **MEETING SCHEDULE:**

Discussion surrounding the current meeting schedule and if the Board would like to meet according to it or adjust based on the cancellation of the Fair. Randy Thwing reminded the Board that the County would like them to engage in ethics training which was delayed due to the shutdown.

MOTION: René Speer		COMMENTS: René Speer motions to cancel the July 2 nd meeting. Debra Moulton seconds. Board agrees to re-evaluate the schedule again in July. Next meeting will be August 6 th , 2020. Staff will look at the by-laws to verify if there is a required frequency that the Board needs to meet. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Randy Thwing	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	

10. **OTHER**

Nothing.

11. **MOTION TO ADJOURN:**

MOTION: Randy Thwing		COMMENTS: Randy Thwing motions to adjourn the meeting. Debra Moulton seconds. No discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Randy Thwing	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	

Meeting adjourned.

X

 Sid Voorhees, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.