

FAIR BOARD MEETING
October 5, 2023
Meeting Room 2, 7:30 a.m.

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Present	Present	Present
			Late Arrival		

Others Present:

Corey Buller – Fair Manager/Division Manager, Lane Events Center
 Rachel Bivens – Assistant Fair Manager/Marketing Manager, Lane Events Center
 Becky Kirsch – Office Assistant, Lane Events Center
 Dan Hurley – Director, Lane County Public Works
 Laurie Trieger – Lane County Commissioner, Called in
 Vicki Van Patten – Events Coordinator, Lane Events Center
 Alyssa Loban – Events Coordinator, Lane Events Center
 Jeff True – Sales Associate, Lane Events Center
 Elizabeth Gangwer – Program Coordinator, OSU Extension Office

1. ITEMS FROM THE COMMUNITY:

None

2. ANNOUNCEMENTS:

- a) Staff spoke about the RFP that went out for an Entertainment buyer. There were 3 responses. Staff asked for two Fair Board members to review the responses and help staff with scoring. Wendee Crofoot and Rene’ Speer volunteered.
- b) Staff introduced a new tool that can be used for recording meetings called “Owl”. Owl can record the Fair Board meetings, be linked to Teams and the recordings be posted online. The Fair Board motioned to have Owl installed and ready to go for the meeting in November.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the Owl be used for recording the Fair Board meetings. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

3. APPROVAL OF MINUTES: September 7, 2023 – ACTION ITEM

MOTION: Wendee Crofoot		COMMENTS: Wendee Crofoot motioned to approve the September 7, 2023 minutes as written. Bruce Webber seconds. No discussion. All in favor.
SECOND: Bruce Webber		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

4. **DEBRA MOULTON REAPPOINTMENT – ACTION ITEM**

The Fair Board discussed the reappointment of Debra Moulton’s position. Rene’ Speer said she felt it was unanimous in approving the reappointment. The Fair Board voted.

MOTION: Rene’ Speer		COMMENTS: Rene’ Speer motioned to approve the reappointment of Debra Moulton’s position. Richard Cunningham seconds. No discussion. All in favor.
SECOND: Richard Cunningham		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Abstain	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

5. **4H/FFA Meeting Update:**

- 1) Elizabeth Gangwer said that 4H enrollment opened up on October 1. She participated in a meeting along with Fair staff and Auction Committee contact, Craig Arney, to discuss the idea of the Auction being held on Sunday of the Fair instead of Saturday. This would allow for kids to be less stressed and for events to be spread out a little bit more. This would also allow patrons the opportunity to see the animals an extra day. The Auction committee will hold a meeting sometime in October to discuss the possible schedule change.
- 2) Other items were discussed such as improving the camping area. Having a generator would help to supply power. A shower trailer would help during busy times when so many exhibitors are needing to use the showers in the Ice Arena.
- 3) Barn hours were also a topic of discussion. Patrons who attend the concerts have mentioned that they aren’t able to see the animals after the concert is over. A suggestion was made to add an hour or two each night. Another suggestion is to have Security monitoring the area to keep patrons from disturbing the animals.

6. **MASTER PLAN/PROJECTS UPDATE:**

A press release was sent out regarding the Ems and how they are lacking funds and asking for donations. For now it is on hold due to the funding gap.

The Event Center fire door project is continuing to go well. The Wheeler Pavilion project has been sent out to bid. Staff will continue giving updates on that. There will be a lighting project for the Convention Center and staff is looking at wayfinding signs for the buildings as well.

7. **DRAFT FAIR REPORT – REVIEW**

Staff reviewed the draft Fair report including program areas, revenues and expenses with the Fair Board. A final is to be brought back at the November meeting.

8. **OTHER:**

The date for the Board retreat was discussed. It was suggested that the best time would be before Fair.

9. **MOTION TO ADJOURN:** Motion to adjourn

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to adjourn the meeting at 8:30 am. Richard Cunningham seconds. No discussion. All in favor.
SECOND: Richard Cunningham		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

Meeting adjourned.

X _____
René Speer, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.