

**FAIR BOARD MEETING**  
**May 4, 2023**  
**Meeting Room 2, 7:30 a.m.**

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Called in	Present	Present

Others Present:

Corey Buller – Fair Manager/Division Manager, Lane Events Center  
 Rachel Bivens – Assistant Fair Manager/Marketing Manager, Lane Events Center  
 Becky Kirsch – Office Assistant, Lane Events Center  
 Dan Hurley – Director, Lane County Public Works  
 Elizabeth Gangwer – Program Coordinator, OSU Extension Office

**1. ITEMS FROM THE COMMUNITY:**

None

**2. ANNOUNCEMENTS:**

- a) Elizabeth Gangwer with the OSU Extension office spoke about updates with 4-H and FFA. Registration opened up on Tuesday, May 2 and will be open until May 19. She said there was a fundraiser through the Master Gardner Plant sale on April 29 and they were able to raise \$450.00. The barn layouts should be finalized soon. Expo Hall 2 will have some interactive areas for fair patrons. On Sunday, there will be a Clover Bud stick horse race with obstacle course added this year as most of the animals will move out Saturday night as they did in 2022.
- b) Staff presented a nice thank you card sent in by the Pleasant Hill High School FFA group.

**3. APPROVAL OF MINUTES: April 6, 2023 – ACTION ITEM**

<b>MOTION: Sid Voorhees</b>		<b>COMMENTS:</b> Sid Voorhees motioned to approve the April 6, 2023 minutes as written. Bruce Webber seconds. No discussion. All in favor.
<b>SECOND: Bruce Webber</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	

**4. MAIN STAGE UPDATE:**

Staff announced the Main Stage lineup has been finalized and presented the artists who will be performing. The official announcement will be posted on the website and social media on Friday, May 5 at 9 am. Tickets will go on sale June 2 at 9 am via the Fair website, Facebook and in the Fair office. Staff said that each of the tickets are reasonably priced and seating adjustments have been made to accommodate more seats overall but particularly in the VIP and Premium seating areas.

**5. MASTER PLAN UPDATE:**

Staff updated that the process is on hold. There is no updated timeline as consultants are still working on background information.

**6. PROJECT UPDATES:**

Staff spoke about the restroom/ADA upgrade project in the Wheeler Pavilion progressing well. The drawings are being finished up with the bid process beginning in June. We are still planning for August construction but the final schedule will depend on who is awarded the contract.

Staff mentioned the Fire Marshal being on site recently for a full facility walk through. One of the main concerns is the fire doors in the Convention Center. Bridgeway Construction has been awarded the contract for this project and construction will begin post Fair in August. This is along with other concerns that will be addressed this summer before Fair.

**7. GENERAL FAIR UPDATE:**

- a) Commercial vendors are going well. Outside spaces are nearly sold out, indoor still has space. Staff said we should see more vendors signing up in the next few weeks. Food vendors are complete and we are ready with a full and diverse line up
- b) Most Wanted Espresso, the fair coffee vendor will open early each morning of the Fair for staff, vendors and those camping on site
- c) Creative Exhibits opened up on May 1. Staff will provide an update on how these are going at the next meeting
- d) Several meetings have taken place with the security team for planning thus far. There will be changes to the layouts at the gates, particularly the yellow gate. Additional staffing will be scheduled at all of the gates as well
- e) There will be an opportunity to sign up for Fair Board awards at the June meeting
- f) 15 more stalls have been added to the horse barns as the program continues to grow

**8. BOARD RETREAT/DISCUSSION UPDATE:**

June 12 from 8-9:30 is a possible date for the Board Retreat. It was also suggested to choose a date after the Fair is over. After some discussion, Fair Board opted to push this out and wait until after the Fair to meet. Staff will look at dates in the early fall and bring back to the Board for consideration later.

**9. OTHER:**

Bruce Webber spoke about the Relief Nursery Auction and how good it was. Staff mentioned there are a lot of inquiries coming in for events and that we are busy through June. Staff mentioned that event levels have returned to pre-pandemic levels of business which is very welcome and exciting.

**10. MOTION TO ADJOURN:** Motion to adjourn

<b>MOTION: Sid Voorhees</b>		<b>COMMENTS:</b> Sid Voorhees motions to adjourn the meeting at 7:59 am. Bruce Webber seconds. No discussion. All in favor.
<b>SECOND: Bruce Webber</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	

Meeting adjourned.

X \_\_\_\_\_  
René Speer, President

**MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.**