

FAIR BOARD MEETING
February 3, 2022
Virtual Meeting, 7:30 a.m.

Vacancy	Speer	Moulton	Voorhees	Cunningham
	Present	Present	Present	Present

Others Present:

- Corey Buller – Fair Manager, Lane Events Center Manager
- Rachel Bivens – Marketing Manager/Assistant Fair Manager, Lane Events Center
- Emily Zajac – Marketing & Sales Specialist, Lane Events Center
- Laurie Trieger – Lane County Commissioner
- Elizabeth Gangwer – OSU Extension Agent – late arrival

1. ITEMS FROM THE COMMUNITY:

None

2. ANNOUNCEMENTS:

- a. Brief discussion surrounding increased levels of security, more training, new gate protocol and the impact this will have to the Fair budget. The Emergency Manager for Lane County will be assisting staff with things like the plan and the Emergency Operations Center during the Fair. She will also aid us in staying connected with the other events occurring during the same time frame such as the World's Track and Field Championships and the Riverfront Festival. Brief discussion regarding options and things being considered and discussed surrounding Fair security. Commissioner Trieger suggested we reach out to the retired Sheriff Deputies who work at the Public Service Building as an additional resource.
- b. Staff also announced that an additional Events Coordinator has been selected and should start soon. This will return staffing levels to their normal levels.

3. APPROVAL OF MINUTES: January 4, 2022

MOTION: Richard Cunningham		COMMENTS: Richard Cunningham moved to approve the January 4, 2022 minutes as written. Debra Moulton seconds. No discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Vacancy		
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Commissioner Trieger	Abstained	

4. MASTER PLAN UPDATE:

Discussion regarding the consultant visit and Master Plan kick off that occurred at the end of January. Consultant met with several different stakeholders and held a public meeting to gather feedback. Approximately 80 total attendees to that meeting including in person and online attendance. All the comments received online have been forwarded to the consultant and an email address has been made available to those who wished to contribute after the fact. A steering committee will be convened in the upcoming months as the process continues.

Discussion surrounding the fact that an FAQ sheet has been added to the Lane Events Center and Lane County websites to assist in some of the questions arising regarding the Ems multi-purpose stadium proposal. A reminder that this project is not final but still very much in the exploratory phases. Lane County is seeking \$15,000,000 from the legislature as an initial piece of the process. If that money is secured, the process of vetting the project will continue, if not, that will essentially bring the project to a halt.

ACTION/DIRECTION:

Staff will update the Fair Board as any additional information is received and the process continues.

5. 2021 REPORT:

Fair staff went through the draft Fair report for discussion and questions.

ACTION/DIRECTION:

The report will be finalized for discussion at the joint meeting between the Fair Board and Board of County Commissioners.

6. FISCAL YEAR 2022/23 BUDGET:

Discussion regarding the proposed Fair budget. Based on the county budgeting process, there may be some changes moving forward but staff requested Board approval for the budget as it is currently projected. Discussion surrounding budgeting theory in this current climate of COVID; the budget is set at approximately 80% of the 2021 Fair actuals as it was an exceptional year. For most line items, this brings the projected numbers to the same level/amount or slightly above the 2019 Fair actuals. Discussion regarding specific line items showing large increases such as security, entertainment, miscellaneous revenue etc.

Question arose regarding a vaccination or negative testing policy for Fair attendees. As this was not something required at the 2021 Fair and the event is a primarily outdoor event, this is not something likely to be considered. Staff will discuss moving forward if the need arises.

BUDGET APPROVAL:

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to approve the Fair budget and move it forward through the budget process as presented. Debra Moulton seconds. No further discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Vacancy		
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Commissioner Trieger	Abstained	

7. OTHER:

- a. **4-H update:** Elizabeth Gangwer announced that registration for this year is now closed. At this time in 2021 participants were at about 150. They have not completed all the registrations as of yet but numbers are already above 200! Pre-COVID numbers were around 300 participants so the program is still recovering but this is a good start.
- b. **Dean Hansen:** Sid Voorhees announced that he has heard back from Dean Hansen that he will be unable to apply for the Fair Board as he is already otherwise committed.
- c. **Staff Acknowledgement:** Sid Voorhees wanted to let everyone know how much he appreciates Fair staff; he feels that under the particular leadership team in place now that the Fair is in the best position it has ever been in. Other board members seconded this sentiment.
- d. **Prohibited Items:** short discussion surrounding prohibited items at the upcoming fair. Staff is working on language and signage currently. Discussion surrounding whether or not the signage will include “local” along with “county, state and federal laws.”

8. MOTION TO ADJOURN: Motion to adjourn

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to adjourn the meeting at 9:02am. Debra Moulton seconds. No discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Vacancy		
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Commissioner Trieger	Abstained	

Meeting adjourned.

X _____
René Speer, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.