

FAIR BOARD MEETING
February 2, 2023
Meeting Room 2, 7:30 a.m.

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Absent	Present	Present	Present	Present

Others Present:

Rachel Bivens – Marketing Manager/Assistant Fair Manager, Lane Events Center

Becky Kirsch – Office Assistant, Lane Events Center

Laurie Triefer – Lane County Commissioner

Dan Hurley – Director, Lane County Public Works

Elizabeth Gangwer – Program Coordinator, OSU Extension Office

1. ITEMS FROM THE COMMUNITY:

Joe Pate with the KVAL Eugene Boat & Sportsmen Show spoke to the Fair Board about how much he appreciates the help and support he has received over the years, especially during Covid from the LEC staff.

2. ANNOUNCEMENTS:

Staff mentioned that the Lane Events Center has a new Operations Supervisor, Erik Elfstrom. He started in mid-January and is a great addition to the team.

ACTION/DIRECTION:

None.

3. APPROVAL OF MINUTES: January 5, 2023 and November 3, 2022

MOTION: Bruce Webber		COMMENTS: Bruce Webber motioned to approve the January 5, 2023 minutes as written. Sid Voorhees seconds. No discussion. All in favor.
SECOND: Sid Voorhees		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Absent	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Triefer	Yes	

MOTION: Wendee Crofoot		COMMENTS: Wendee Crofoot motioned to approve the November 3, 2022 minutes as written. Sid Voorhees seconds. No discussion. All in favor.
SECOND: Sid Voorhees		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Absent	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Triefer	Yes	

4. **CONTRACTS UPDATE:**

Staff spoke about the Fair Ticketing contract. They are still evaluating ticketing companies and hope to have a decision by the March meeting for approval to go to contract. The Security contract is still in RFP development. Funtastic is the only Carnival provider that responded to the RFP. The RFP included the importance of Diversity, Equity and Inclusion in regards to the Carnival prizes. Staff will reach out to the Lane County Equity Manager for guidance once the RFP has been reviewed and approval has been received to proceed to contracting.

5. **PROJECTS UPDATE:**

Staff briefly talked about the Stadium project. Work is being done on the design and scope reduction to lower the cost of the facility. No report is expected to go to the Board of County Commissioners until May after the Lane County Safety Levy. The Master Plan is still being worked on but is delayed due to the work being done on currently proposed projects.

6. **BUDGET DISCUSSION:**

Staff presented the Fair budget worksheet and went over each line with the Fair Board. There are no major changes to note other than adjusting things based on actuals received or expensed during the 2022 Fair. A couple of items will need correcting. Staff will make corrections.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned for approval of the budget with corrections to be made to it. Richard Cunningham seconds. No discussion. All in favor.
SECOND: Richard Cunningham		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Absent	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Yes	

7. **OTHER:**

Elizabeth Gangwer from the OSU Extension office gave updates on 4-H and FFA. Registration has been closed for 4-H members to be eligible for Fair. Registration numbers are up in all categories at this time. She talked about new activities that will be happening on Sunday of the Fair. The Fairbook Rules for 4-H and FFA are now on the OSU Extension website. The full Fairbook with information on divisions and classes for Fair entries will be available later this Spring. Elizabeth also mentioned that 4-H and FFA are collaborating on a scholarship to offer to kids.

8. **MOTION TO ADJOURN:** Motion to adjourn

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to adjourn the meeting at 8:26 am. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Absent	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Yes	

Meeting adjourned.

X _____
René Speer, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.