

FAIR BOARD MEETING
January 4, 2023
Meeting Room 2, 7:30 a.m.

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Present	Present	Present

Others Present:

Corey Buller – Fair Manager/Division Manager, Lane Events Center
 Becky Kirsch – Office Assistant, Lane Events Center
 Dan Hurley – Director, Lane County Public Works
 Laurie Triegeer – Lane County Commissioner
 Vicki Van Patten – Events Coordinator, Lane Events Center
 Alyssa Loban – Events Coordinator, Lane Events Center
 Jeff True – Sales Associate, Lane Events Center
 Elizabeth Gangwer – Program Coordinator, OSU Extension Office

1. ITEMS FROM THE COMMUNITY:

None

2. ANNOUNCEMENTS:

- a) Staff announced that a new Sales and Marketing Supervisor, Kelly Mason, has been hired and will start on Monday, January 8. She comes to us from UO and has a passion for the community and is excited to get involved.
- b) Congratulations to Debra Moulton on being reappointed to the Fair Board for another term!

3. APPROVAL OF MINUTES: November 2, 2023 – ACTION ITEM

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the November 2, 2023 minutes as written. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Triegeer	Abstain	

4. SELECTION OF PRESIDENT/VICE PRESIDENT – ACTION ITEM

Nominations were held for Fair Board President and Vice President. Sid Voorhees nominated Bruce Webber for President. Sid Voorhees nominated Rene’ Speer for Vice President.

MOTION: Richard Cunningham		COMMENTS: Richard Cunningham motioned to approve the nomination of Bruce Webber as Fair Board President. Debra Moulton seconds. No discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Triegeer	Abstain	

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the nomination of Rene' Speer as Fair Board Vice President. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

5. 2024 MEETING DATES – ACTION ITEM

Staff presented a draft schedule for the year based upon last year’s schedule. There was a discussion and vote to change the July 4 date to July 11.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve changing the July 4, 2024 meeting date to July 11, 2024. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

6. 4H/FFA Update – Elizabeth Gangwer

Elizabeth Gangwer from the OSU Extension Office gave an update. She said the idea of having the Auction on Sunday has been scratched. The Auction will need to remain on Saturday. They are working on activity ideas for Sunday. Enrollment for entries closes at the end of January. Auction signup closes February 15.

7. FAIR PLANNING UPDATE:

- a) Fair planning is underway. There will be a security kick-off meeting scheduled soon where we will be setting expectations for this year’s plan. Staff will be recommending that walk-through metal detectors be added at the three main gates and wands at all other entry points. A quote has been received from the vendor that worked with the Oregon State Fair to provide equipment and the cost is approximately \$20,000. Staff is working on the policy and language that goes with this change and plan to bring it back to the Fair Board later for adoption. Staff reminded the Fair Board that open carry on the grounds was banned during the Fair but concealed carry is allowed per ORS. If this policy continues we will be asking those with a current concealed license, that have chosen to carry, to submit their license for verification at the gates. Security will provide a checkpoint for this and those that cannot provide their license will be turned away at the gate. Once the policy and procedures are finalized, we will be reviewing them with the security team and EPD prior to the Fair. In addition, we will be planning ways in which we disseminate that information to the public.
- b) Offers have been put in for Main Stage entertainment with the hope of having updates in the next couple of meetings.
- c) A meeting is set with Constellation Marketing (our marketing contractor) for January 18th to go over this year’s plan. Staff said they hope to have an update for the Fair Board by the next meeting.

- d) Staff came up with a great idea to better represent our local community and what it has to offer. We are currently in discussions with the Saturday Market to try and build a “Saturday Market at the Fair”. It will add more booths in the Performance Hall and give the local community an opportunity to take part in the Fair with local, handmade items. Staff will keep the Fair Board updated as details are available.

8. MASTER PLAN/PROJECTS UPDATE

- a) Staff mentioned that he is working with Dan Hurley to bring this item back to the BCC in addition to some discussions about the current issues at the Ice Arena. Staff has not heard about anything new regarding funding for the Stadium.
- b) The Convention Center door and fire system is almost complete. The locks & mechanisms have been updated.
- c) The Wheeler ADA restroom remodel is scheduled to begin the day after the Logging Conference and will be finished by late May. This project is mostly funded by a grant we received from Business Oregon.
- d) The lighting project in the Performance Hall and Exhibit Hall is moving forward. This will replace all large hanging lights with LED lights. We are working with EWEB on this project and will be receiving an approximate 50% rebate for switching to LED.

9. RETREAT DISCUSSION

Staff has reached out to a couple of consultants for Board facilitation and will let the Board know of the time and place as soon as we have details.

10. OTHER:

Just a reminder that the February meeting is usually dedicated to budget preparation and approval. Staff will try and provide as much information as possible prior to that meeting so you are prepared to discuss.

11. MOTION TO ADJOURN: Motion to adjourn.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to adjourn the meeting at 8:06 am. Rene’ Speer seconds. No discussion. All in favor.
SECOND: Rene’ Speer		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

Meeting adjourned.

X _____
Bruce Webber, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.