

**FAIR BOARD MEETING**  
**April 3, 2025**  
**Meeting Room 2, 7:30 a.m.**

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Absent	Present	Present

*Others Present:*

Corey Buller – Fair Manager/Division Manager, Lane Events Center  
Kelly Mason – Sales & Events Supervisor, Lane Events Center  
Becky Kirsch – Office Assistant, Lane Events Center  
Jeff True – Sales Associate, Lane Events Center  
Vicki Van Patten – Events Coordinator, Lane Events Center  
Alyssa Loban – Events Coordinator, Lane Events Center  
Erik Elfstrom – Operations Supervisor, Lane Events Center  
Dan Hurley – Director, Lane County Public Works  
Keith Lohse – Director, Lane County History Museum

**1. ITEMS FROM THE COMMUNITY**

None.

**2. ANNOUNCEMENTS**

- a) Corey announced that the horse mandate has been put on hold for another year until 2026.
- b) René Speer announced she is retiring from Food For Lane County as of April 3, 2025, and that she will be more available during the day if needed.

**3. APPROVAL OF MINUTES: March 6, 2025 – ACTION ITEM**

<b>MOTION: Sid Voorhees</b>		<b>COMMENTS:</b> Sid Voorhees motioned to approve the March 6, 2025, minutes as written. René Speer seconds. No discussion. All in favor.
<b>SECOND: René Speer</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Absent	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Absent	

**4. MASTER PLAN**

Corey spoke about the Visioning workgroup having had several meetings. They are mainly working on high level visioning themes or priorities with a draft of a new visioning statement this month. There are also some additional draft site concepts that will be available to see at the Open House on Thursday, April 3 from 5-7pm in Meeting Rm. 4. Corey listed some initial themes and strategic priorities from early work such as:

- Community Gathering & Celebration Venue
- Emergency Services and Resilience
- Youth Development, Sports, and Programs
- Neighborhood and Community Integration
- Enhanced Sports and Recreation Facilities
- Arts & Culture
- Economic & Business Development

## 5. FAIR UPDATE

- a) Corey said we are making a change to the Main Stage lineup and the announcement date has now been changed. The new announcement date is set for April 23, with an on-sale date of June 6<sup>th</sup>.
- b) The Fair Book for Creatives is now available. There are copies available in the Business Office and can also be found on the Lane County Fair website.
- c) Kelly gave an update from Elizabeth Gangwer about 4H. The 4H and FFA chapters are working hard daily to prepare their projects, livestock and knowledge of the County Fair. They had a successful weigh-in for cattle. There will be another weigh-in for goat, sheep & swine in May. The Fair Book has been on the OSU Extension office website since January. Classes within the Fair Book will be released in mid to late April. Fair registration for 4H and FFA is open from May 7-May 22. There will be an exhibitor/parent or volunteer meeting added prior to Fair in late Spring. This meeting will go over expectations and policies. The Oregon 4H State team is requiring all 4H youth to take the Youth for the Quality Care of Animals training plus certificate so that they can participate in the County and State Fairs. This training can be done online for \$12.00 or in person for \$3.00. Elizabeth is working on getting certified so that she can offer the in-person training to the youth. Some of the 4H Ambassadors will be helping at the Master Gardeners Plant Sale on Saturday, April 26.
- d) Corey mentioned that staff are currently working with the Auction committee to put together a Buyer's lunch for Saturday of the Fair. This is something that was done years ago and we are trying to help bring it back as part of the Auction experience.

## 6. PROJECTS UPDATE

- a) Corey spoke about the pre-construction meeting being held today for the lobby project. This project includes removing the old brick which can be slippery when wet. Adding a set of ADA doors at North & South entrances. Taking the old wood benches out and replacing them with newer benches and bar spaces. We will be painting the walls, adding charging stations, refacing concessions, and adding digital displays. This is scheduled to be completed in June.
- b) The Wheeler Pavilion HVAC project is still progressing. He is hopeful to get an RFP out in the next couple of weeks. This project will add cooling capacity while also improving the heating as well.
- c) The seismic analysis for the Ice Rink roof will begin soon.
- d) The roadway on the south side of the Convention Center next to the canal is breaking apart. Corey said that we will be partnering with Public Works ECS to work on that project. At the same time, we will look at widening the walk bridge since it is in the same area.

## 7. BOARD TERMS UPDATE/ATTENDANCE RECORD

- a. Corey presented a current list of terms for board members. Bruce Webber and Wendee Crofoot's terms end on December 31, 2025, and they are eligible for another term. Corey suggested that we bring this as an agenda item, ask if they would like to be selected to serve another term, and vote for recommendation to the Board of County Commissioners. The Board of County Commissioners will make the final decision, we will make a Board packet with information/recommendation from the Fair Board and ask them to appoint them to another term with a Board Order.

MOTION: René Speer		<b>COMMENTS:</b> René Speer motioned recommending Bruce Webber and Wendee Crofoot to the Board of County Commissioners to serve another term. René Speer seconds. No discussion. All in favor.
SECOND: Debra Moulton		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Absent	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Triege	Absent	

- b. René Speer has a term ending December 31, 2025, and is not eligible for another term. Corey said we do have an Honorary Board Member appointment (3.14) in the By-Laws, where a previous member can be appointed by the Fair Board for a 1-year term, with no voting rights, to serve as an advisor to the Fair Board. This can be done anytime with a motion/vote.

<b>MOTION: Sid Voorhees</b>		<b>COMMENTS:</b> Sid Voorhees motioned to appoint René Speer for a 1-year term as an Honorary Board Member. Debra Moulton seconds. No discussion. All in favor.
<b>SECOND: Debra Moulton</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Absent	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Absent	

- c. Corey shared that he was asked to provide an attendance record for the past 3-4 years. Section 3.13 regarding Meeting Attendance is in the By-Laws. There was a question of whether everyone is aware of this expectation and how/if the policy is being enforced as there is a board member who frequently misses meetings. After much discussion, it was agreed that the process should begin to request that Richard Cunningham resign from the Fair Board.

<b>MOTION: Sid Voorhees</b>		<b>COMMENTS:</b> Sid Voorhees motioned to have Richard Cunningham start the process of removing himself from the Fair Board. Debra Moulton seconds. No discussion. All in favor.
<b>SECOND: Debra Moulton</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Absent	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Absent	

#### 8. **BY-LAWS DISCUSSION**

Corey sent out a current By-Laws along with an example of another County Fair Board Policy. He is requesting that if there are any areas that need to be changed, edited, updated or any items that need to be added or removed, to please let him know.

#### 9. **RETREAT FOLLOW-UP – VISION STATEMENT REVIEW**

Corey brought back the draft vision statement from the retreat and asked if there were any comments or discussion. He mentioned that there could be some consideration to wait until the Master Plan Visioning Group finishes some of their work and see where/if the Fair vision supports or upholds that vision. Bruce Webber suggested waiting.

#### 10. **OTHER**

Corey mentioned that he will not be available in October to attend the scheduled meeting. He said it can be discussed later about moving the meeting to another date.

11. **MOTION TO ADJOURN:** Motion to adjourn.

<b>MOTION: René Speer</b>		<b>COMMENTS:</b> René Speer motions to adjourn the meeting at 8:08 a.m. Sid Voorhees seconds. No discussion. All in favor.
<b>SECOND: Sid Voorhees</b>		
<b>VOTE</b>		
<b>Name</b>	<b>Vote</b>	
Wendee Crofoot	Yes	
Richard Cunningham	Absent	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Absent	

Meeting adjourned.

X \_\_\_\_\_  
Bruce Webber, President

**THE MINUTES ARE A DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.**