

FAIR BOARD MEETING
November 2, 2023
Meeting Room 1, 7:30 a.m.

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Called In	Present	Present
					Late Arrival

Others Present:

Corey Buller – Fair Manager/Division Manager, Lane Events Center
 Becky Kirsch – Office Assistant, Lane Events Center
 Dan Hurley – Director, Lane County Public Works
 Laurie Trieger – Lane County Commissioner, Late Arrival
 Vicki Van Patten – Events Coordinator, Lane Events Center
 Alyssa Loban – Events Coordinator, Lane Events Center
 Jeff True – Sales Associate, Lane Events Center

1. ITEMS FROM THE COMMUNITY:

None

2. ANNOUNCEMENTS:

a) Staff announced that beginning today we will start recording the Fair Board minutes pursuant to ORS 192-650(1) and posting them on the Lane County Fair website.

3. APPROVAL OF MINUTES: October 5, 2023 – ACTION ITEM

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the October 5, 2023 minutes as written. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

4. DEBRA MOULTON REAPPOINTMENT - UPDATE

Staff advised that a packet has been routed to the Commissioners to reappoint Debra Moulton to a second term. If it passes it will go into effect January 1, 2024 with the term ending December 31, 2027. The Fair Board discussed the reappointment of Debra Moulton’s position. Rene’ Speer said she felt it was unanimous in approving the reappointment. The Fair Board voted.

5. 4H/FFA Auction Committee Update:

A meeting was held recently by the Auction Committee regarding moving the Auction to Sunday. They are not interested in moving the Auction. A discussion and suggestions were made to help draw patrons to the barns on Sunday.

6. MASTER PLAN/PROJECTS UPDATE:

- a) Staff said there is no change with the Ems Stadium project or timeline.
- b) The current consultant contract for the Master Plan is ending December 31, 2023 and staff will be strategizing what the options are moving forward. The Convention Center interior doors, alarm system and lighting are progressing and should be done soon.
- c) The Wheeler restroom and ADA upgrade is open for bidding until November 9th.
- d) Staff mentioned that they are looking to install a run of decorative fencing along 16th Street on the South side of the Amazon to keep cars from driving over the sidewalk and bike path during events. Also looking to add gravel to the edge of the field. These items will go to the Jefferson Westside neighborhood newsletter, so they are aware.

7. DRAFT FAIR REPORT - FINAL – ACTION ITEM

Staff mentioned there have been a few adjustments and added a little financial information to the end of the report. Staff will be looking for a motion to approve the report as final and a recommendation to send it to the BCC as our annual Fair report.

MOTION: Bruce Webber		COMMENTS: Bruce Webber motioned to approve the Draft Fair Report as written. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trierger	Abstain	

8. ENTERTAINMENT BUYER RFP – REVIEW - ACTION ITEM

Staff handed out the score sheet and summary regarding the Entertainment Buyer. Romeo Entertainment Group is the best choice as they are aware of our current policies, procedures and recent challenges. Staff is looking for a motion to move forward and contract with Romeo.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve Romeo Entertainment Group as our Entertainment Buyer for the 2024 Fair. Bruce Webber seconds. No discussion. All in favor.
SECOND: Bruce Webber		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trierger	Abstain	

9. RETREAT DISCUSSION

Staff mentioned that they will send an email regarding potential topics, meeting sites and a facilitator for the retreat. The retreat date would be after the holidays.

10. OTHER:

Staff said that the Event Supervisor position has closed. There were 23 applicants. The next step is to go through the scoring process and schedule interviews.

11. **MOTION TO ADJOURN:** Motion to adjourn

MOTION: Bruce Webber		COMMENTS: Bruce Webber motions to adjourn the meeting at 8:05 am. Wendee Crofoot seconds. No discussion. All in favor.
SECOND: Wendee Crofoot		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

Meeting adjourned.

X _____
René Speer, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.