

FAIR BOARD MEETING
February 1, 2024
Meeting Room 2, 7:30 a.m.

Speer	Moulton	Voorhees	Cunningham	Webber	Crofoot
Present	Present	Present	Present	Present	Present

Others Present:

Corey Buller – Fair Manager/Division Manager, Lane Events Center
 Kelly Mason – Sales & Events Program Supervisor
 Becky Kirsch – Office Assistant, Lane Events Center
 Dan Hurley – Director, Lane County Public Works
 Laurie Trieger – Lane County Commissioner
 Vicki Van Patten – Events Coordinator, Lane Events Center
 Jeff True – Sales Associate, Lane Events Center

1. ITEMS FROM THE COMMUNITY:

None

2. ANNOUNCEMENTS:

Staff introduced the new Sales and Marketing Supervisor, Kelly Mason. Kelly started at the Lane Events Center on January 8th.

3. APPROVAL OF MINUTES: January 4, 2024 – ACTION ITEM

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the January 4, 2024 minutes as written. Richard Cunningham seconds. No discussion. All in favor.
SECOND: Richard Cunningham		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

4. BUDGET DISCUSSION – ACTION ITEM

Staff presented the proposed budget for the 2024 Fair. Staff asked the Fair Board for a motion and vote to move it forward through the rest of the process which includes review at several levels and approval by Budget Committee.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motioned to approve the 2024 Fair budget as written. Rene’ Speer seconds. No discussion. All in favor.
SECOND: Rene’ Speer		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

5. FAIR PLANNING UPDATE

- a) Staff gave an update about how the Fair planning is going. A meeting was held with a representative from the Saturday Market to see if there was interest in having booths at the 2024 Fair. They are very interested but due to timing & preparation it will not happen this year, but they are hopeful for 2025.
- b) Some offers have been put in for Main Stage entertainment. Costs keep going up and routing is more important than ever. Staff said we are trying for another diverse lineup and will keep the Fair Board posted at future meetings.
- c) Staff met with Constellation Marketing (our Marketing Contractor) and they have a great plan similar to the last couple of years. Meetings with the media and other partners will start happening in February and March.

6. 4H/FFA Update – Elizabeth Gangwer

Elizabeth Gangwer from the OSU Extension Office gave an update. She said the idea of having the Auction on Sunday has been scratched. The Auction will need to remain on Saturday. They are working on activity ideas for Sunday. Enrollment for entries closes at the end of January. Auction signup closes February 15.

7. MASTER PLAN/PROJECTS UPDATE

- a) No updates from last meeting regarding the Master Plan.
- b) The Convention Center door and fire system are almost complete. We have replaced most of the interior wood doors and installed new closers on the doors that are attached to the Fire System. At the same time, we have updated some of the locks and control mechanisms on some of the doors for better control during events.
- c) The Wheeler ADA restroom remodel is scheduled to begin the day after the Logging Conference and will be finished by late May. This project is mostly funded by a grant we received from Business Oregon. This remodel will bring the restrooms up to ADA standards along with adding changing stations and a new gender-neutral restroom.

8. RETREAT DISCUSSION

Due to the recent ice storm and various emergency situations, staff have not received new information, or any follow up to emails/phone calls. Staff will try again to reach out to consultants and try to find a facilitator for a Board Retreat.

9. OTHER:

None

10. MOTION TO ADJOURN: Motion to adjourn.

MOTION: Sid Voorhees		COMMENTS: Sid Voorhees motions to adjourn the meeting at 8:05 am. Richard Cunningham seconds. No discussion. All in favor.
SECOND: Richard Cunningham		
VOTE		
Name	Vote	
Wendee Crofoot	Yes	
Richard Cunningham	Yes	
Debra Moulton	Yes	
René Speer	Yes	
Sid Voorhees	Yes	
Bruce Webber	Yes	
Laurie Trieger	Abstain	

Meeting adjourned.

X _____
Bruce Webber, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.